

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: January 15, 2025

Meeting Date: January 27, 2025

Submitted By: Rexann Knowles

Department: County Judge

Signature of Elected Official/Department Head:

Court Decision: <small>This section to be completed by County Judge's Office</small>
 <div style="color: red; font-weight: bold;">1-27-2025</div>

Description:

Consider and Approve Travel Reimbursement for Larry Woolley in the Amount
of \$91.00 to be Paid from Non-Departmental for Meeting with State
Representative and State Agriculture Commissioner on Biosolids Issue in
Stephenville, Tx. Travel Approved CC 11/25/24

(May attach additional sheets if necessary)

Person to Present: Rexann Knowles

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☒ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 1 minutes

Session Requested: (check one)

☐ Action Item ☒ Consent ☐ Workshop ☐ Executive ☐ Other _____

Check All Departments That Have Been Notified:

☒ County Attorney ☐ IT ☒ Purchasing ☒ Auditor

☐ Personnel ☐ Public Works ☐ Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Approved in CC on 9/11/2023

JOHNSON COUNTY TRAVEL REIMBURSEMENT FORM

**This form is to be used only to request reimbursement of expenses paid by traveler's personal cash or credit card. Completed & signed by traveler after return from travel.*

RECEIPT AGAINST APPROVED PURCHASE ORDER

PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE : 8-Jan-25

TRAVELER'S NAME : Larry Woolley

PURPOSE OF TRIP : Meeting with State Representative and State Agriculture Commissioner on Biosolids Issue

DESTINATION CITY : Stephenville, TX

DEPARTURE DATE : 3-Jan-25

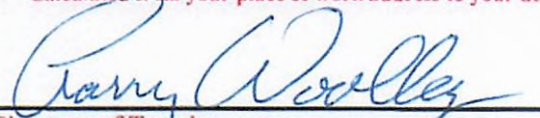
RETURN DATE :

3-Jan-25

TRAVEL COSTS		AMOUNT	Auditor Use Only
AIR FARE		\$	\$
AUTO RENTAL		\$	\$
MILEAGE	MILES (AS OF 01/01/25) 130 X \$0.700 PER MILE **	\$ 91.00	\$
MEALS (ACTUAL) NOTE: If there is no overnight stay, meals are reimbursed through payroll!			
FULL DAY	# OF DAYS (AS OF 10/01/24) X \$63 PER DAY	\$ -	\$
FIRST/LAST DAY	# OF DAYS X \$47.25 PER DAY	\$ -	\$
SAME-DAY (SUBMIT TO PERSONNEL)	# OF DAYS X \$31.50 PER DAY	\$ -	\$
HOTEL/MOTEL		\$	\$
SEMINAR/TRAINING REGISTRATION FEE		\$	\$
MISCELLANEOUS (Taxi, parking, etc.)		\$	\$
LESS AMOUNTS ADVANCED (from Advancement Form)		\$ -	\$
TOTAL AMOUNT REQUESTED FOR REIMBURSEMENT		\$ 91.00	\$

I have reviewed the County's Travel Policy, and I understand reimbursement will only be made for audited expenses that fall within the limits of county policy and I have attached all appropriate receipts.

**** Calculated from your place of work address to your destination address.**


Signature of Traveler

DATE: 8-Jan-25

CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD: "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."


Signature of Elected Official/Department Head

DATE: 8-Jan-25

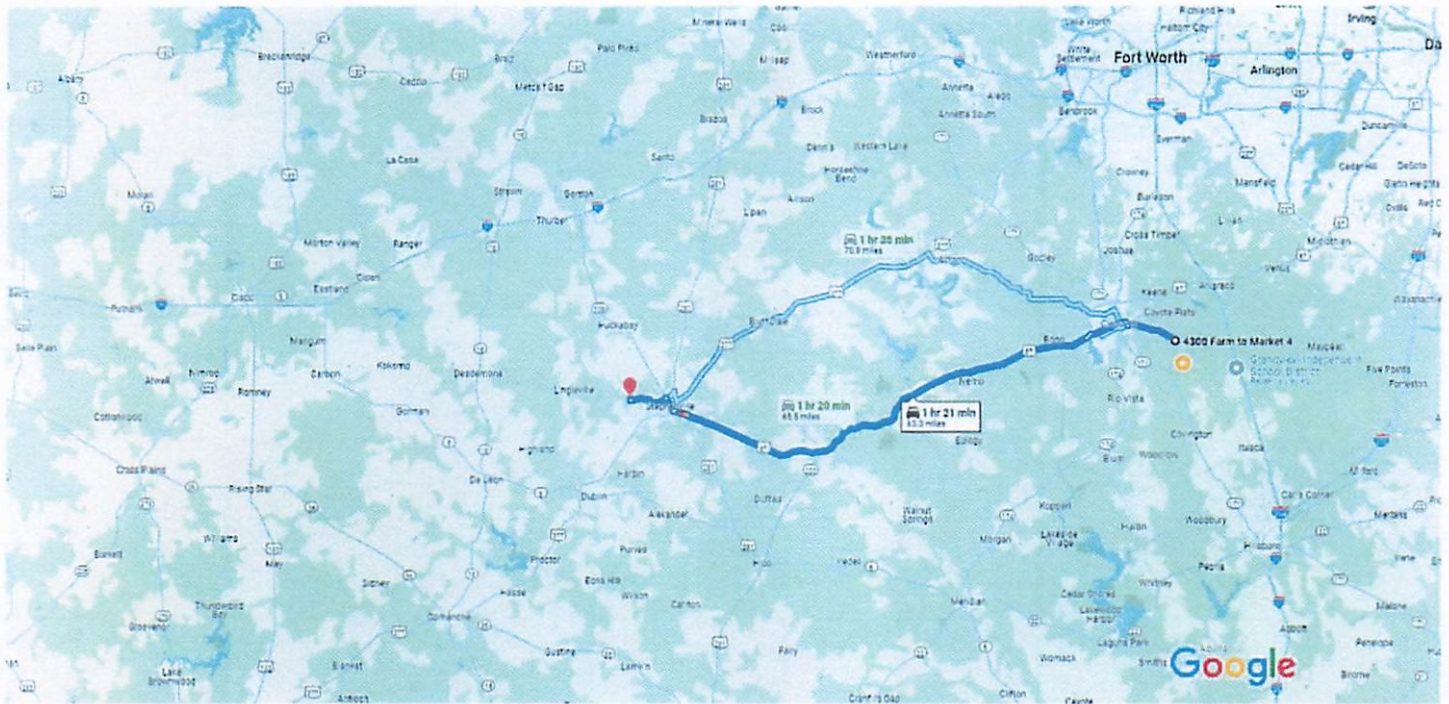
****REQUIRED****

0100 - 5100 - 54100 - GG
FUND DEPT OBJECT FUNC
ACCOUNT #



4300 FM 4, Cleburne, TX 76031 to Co
Rd 567, Texas 76401

Drive 65.3 miles, 1 hr 21 min



Map data ©2025 Google

5 mi



via US-67 S

1 hr 21 min

Best route

65.3 miles



via E FM 4 and US-67 S

1 hr 20 min

65.5 miles



via US-377 S

1 hr 35 min

70.9 miles

Explore Co Rd 567



Restaurants



Hotels



Gas
stations



Parking
Lots



More